



OFFICE OF THE PRINCIPAL
INSTITUTE OF MANAGEMENT & INFORMATION TECHNOLOGY
(A Constituent College of BPUT, Govt. of Odisha)
At- Gourav Palace, Matha Sahi, Tulsipur, Cuttack-753008 Ph. No. – 0671-2506711


Office Order No.

959

Date: 16-07-2024

NOTICE

The first meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 18. 07. 2024 at Principal's office at 11:00 AM. The agenda for the meeting will be circulated soon. All are requested to attend the meeting and give their valuable suggestions.


16/07/2024
IQAC, Co-ordinator


IMIT, Cuttack

Memo No. 960

Date: 16-07-2024

Copy to:

1. The Principal for his kind information and necessary action.
2. The members for kind information and necessary action.



16/07/2024
IQAC, Co-ordinator

IMIT, Cuttack

Minutes of the meeting of IQAC of IMIT, Cuttack, held on 18.07.2024

The first meeting of IQAC of IMIT, Cuttack was held on 18.07.2024 at 11:00AM in the Principal's office to discuss various issues related to the IQAC activities under the chairmanship of Principal, IMIT, Cuttack.

The following members are present:

Sl. No.	Name & Department	Designation/ Functionary	Signature
1	Dr. Chinmaya Kumar Swain	Co-ordinator	 18/7/2024
2	Dr. Suvendra Kumar Jayasingh	Member	 18.7.24
3	Dr. Chandrakanta Sahoo	Member	 18/7/24
4	Dr. Swati Mishra	Member	 18/7/24

The proceedings of the meeting is attached with Annexure-I.


Principal

IMIT, Cuttack

Principal
Institute of Management &
Information Technology
Cuttack

Memo No. 964

Date: 18-07-2024

Copy to:

1. IQAC Co-ordinator
2. Concerned Members


Principal

IMIT, Cuttack

Principal
Institute of Management &
Information Technology
Cuttack

Annexure-I

Proceedings of the meeting of IQAC held on 18. 07. 2024

The first meeting of IQAC was held on 18. 07. 2024 at Principal's office. The following points were discussed and finalized for recommendations.

1. **Vision and Mission statement of IMIT:** As per the NEP 2020 requirement of post graduate studies in Computer Science (MCA and M. Tech) and Management (MBA) it is important to involve all the stake holders such as Faculties, Students, Parents, Alumni, and Employers for the preparation of vision and mission statement for the institute. It was recommended to prepare the vision and mission statements by the end of the current academic session.
2. **AICTE Affiliation:** As IMIT was accredited by AICTE with some suggestions, it is recommended to analyse the deficiency report of AICTE and make the necessary steps to comply those deficiencies.
3. **Feedback from stakeholders:** The student feedback must be taken at the end of each semester. IQAC felt that feedback from other stakeholders must be taken for the development and quality improvement of the institute. The formats for the feedbacks are to be finalized before the starting of the new academic session (before August 2024).
4. **Laboratory Infrastructure:** It was recommended by the IQAC members to increase the computing capacity at the laboratory to enhance the quality of practical skills of the students.
5. **Journals Subscription:** It was recommended by the IQAC team that the journal or E-journal subscription to be taken for enhancing the research output of the faculties, research scholars, and M. Tech students.
6. **Meeting for the IQAC related activities:** It was recommended that at least two meeting related to IQAC should be held in an academic year (starting of each semester).
7. The academic audit report of 2023-24 will be prepared by IQAC after taking inputs from HODs and faculties of IMIT.

The meeting ended with thanks to all the members present.

Q. D. Senapati
18/7/2024

Sunil
18.7.24

Joseph
18/7/24

R. D.
18/7/24.

M. K. Prasad
18/7/2024

Principal
Institute of Management &
Information Technology
Cuttack